
MINUTES OF THE REGULAR COUNCIL MEETING OF SEPTEMBER 26, 2023

Held in the Council Chambers of the RM of Mervin #499 at 211 Main St., Turtleford, SK.

PRESENT: Reeve: Gerry Ritz
Councillors:
Division 1 – Jim Range
Division 2 – vacant
Division 3 – Gordon Spencer
Division 4 – Ken Hergott
Division 5 – Dave Krywchuk
Division 6 – Victor Hamm
CAO – Brenda Ottenbreit
Administrative Co-ordinator – Holly Gabruck

Delegations:

9:15 a.m.	Kerry Robertson, Municipal Foreman Taylar Roberts, Maintenance Supervisor
10:30 a.m.	Bill Peterson, Heavy Equipment Operator
11:00 a.m.	Ian Heggstrom, Turtleford Credit Union
11:30 a.m.	Hartley Walton, Prairie Road Solutions

CALL TO ORDER: Reeve Gerry Ritz called the meeting to order at 9:03 a.m.

AGENDA: 809-23 **HAMM:** That the agenda be amended and accepted for reference. **CARRIED**

MINUTES: 810-23 **KRYWCHUK:** That the September 12, 2023 regular meeting minutes be accepted as presented. **CARRIED**

BUSINESS:

Warnock Cemetery 811-23 **HERGOTT:** That the RM of Mervin #499 Council approve payment of the invoice submitted in the amount of \$146.92 to Dennis Rookes for building the stairs at the Warnock cemetery. Further, that we approve a payment of \$25.00 per hour for 21 hours to Mr. Rookes for cutting the grass. **CARRIED**

Ratepayer Request 812-23 **HERGOTT:** That we approve putting up a stop sign and beginning the process of naming the road north of Turtle Grove. Further that we table the request for the speed sign until we can complete a speed bylaw. **CARRIED**

Maint. Sup Vacation 813-23 **HAMM:** That the RM of Mervin #499 Council accept the vacation request of the Maintenance Supervisor for October 3 - 6, 2023. **CARRIED**

Initial: 
Reeve

Initial: 
Administrator

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Division 3 Councillor, Gordon Spencer declared a conflict and left the council meeting at 9:23 a.m.

Lions Park Drainage 814-23 **RANGE:** That Council approve Resource Management Inc. provide an engineered plan for the potential water flow at the Lions Park south entrance. Further, that if the project is feasible, determine what size of culvert is required. **CARRIED**

Division 3 Councillor, Gordon Spencer re-entered the meeting at 9:25 a.m.

Car Wash Closure 815-23 **RANGE:** That the RM of Mervin Council approve closing the car wash temporarily as the Town of Turtleford is having problems with their sewer lift station. **CARRIED**

Parade for Truth & Reconciliation 816-23 **HAMM:** That we authorize Rebecca Grasby to utilize an RM of Mervin truck for the parade being held by the Town of Turtleford to celebrate Truth & Reconciliation Day. Further, that Rebecca can purchase candy to hand out. **CARRIED**

In-Camera 817-23 **HERGOTT:** That the RM of Mervin #499 Council recess the public meeting to move into an in-camera session as authorized by Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, at 9:50 a.m. **CARRIED**


Reconvene 818-23 **SPENCER:** That Council reconvene the regular meeting at 10:00 a.m. **CARRIED**

Maintenance Technician 819-23 **SPENCER:** That the RM of Mervin Council approve the request of Nevin Kucharuk to be moved back to a Maintenance Technician effective September 20, 2023 at Salary Grid 2 Step 7. **CARRIED**

Vacation Request 820-23 **RANGE:** That the RM of Mervin #499 Council accept the vacation request of the CAO for October 26 - November 1, 2023. **CARRIED**

SSVB Request 821-23 **HERGOTT:** That the RM of Mervin Council approve the request of the organized Hamlet of Sunset View Beach to spend up to \$25,000.00 out of budget to assist the Sunset View Public Utility Board in installing capital infrastructure of stop and isolation valves and curb stops, which is 50% of the cost. **CARRIED**

Tax Arrears List 822-23 **HAMM:** That the RM of Mervin Council accept the updated list of lands in arrears as presented and to exclude from the list of lands, properties on which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy. **CARRIED**

Initial: 
Reeve
Initial: 
Administrator

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HR Minutes	823-23	KRYWCHUK: That the RM of Mervin Council acknowledge and accept the minutes of the HR committee as amended.	CARRIED
Job Descriptions	824-13	SPENCER: That the RM of Mervin Council adopt the Municipal Planner and Municipal IT job descriptions as presented and will form part of the policy manual.	CARRIED
Planner Agreement	825-13	HERGOTT: That Council approve the amended employment agreement with Paige Hundt and instruct the CAO and Reeve to sign on behalf of the Municipality.	CARRIED
Turtle Lake Study RFP	826-23	RANGE: That the RM of Mervin #499 Council instruct the Administrator to reply to the email from the R.V. of Kivimaa-Moonlight Bay regarding the Turtle Lake Study RFP that was sent on September 25, 2023.	CARRIED
In-Camera	827-23	SPENCER: That the RM of Mervin #499 Council recess the public meeting to move into an in-camera session as authorized by Part III of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i> , at 10:30 a.m.	CARRIED
Reconvene	828-23	SPENCER: That Council reconvene the regular meeting at 10:50 a.m.	CARRIED
Recess	829-23	RITZ: That Council recess at 12:10 p.m. for lunch.	CARRIED
Reconvene	830-23	KRYWCHUK: That we reconvene the regular meeting of Council at 12:40 p.m.	CARRIED
Expenses Incurred	831-23	KRYWCHUK: That the RM of Mervin #499 Council accept the "Expenses Incurred On Behalf of the Ratepayer" document as amended and instruct that it be added to the website.	CARRIED
Human Effluent Agreement	832-23	HERGOTT: That Council approve and accept the agreement as amended with Diamond B Ranches for the disposal of human effluent and authorize the Reeve and CAO to negotiate on behalf of the Municipality.	CARRIED
SARM Request	833-23	SPENCER: That the RM of Mervin Council acknowledge the request of SARM and appoint Councillor of Division 4, Ken Hergott, to join the discussion panel at the Midterm Convention on November 9, 2023.	CARRIED
EVTL Minutes	834-23	RANGE: That we acknowledge and accept the minutes of the Hamlet of Evergreen Acres meeting held September 2, 2023.	CARRIED

Initial: 
 Reeve
 Initial: 
 Administrator

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- Bylaw 2023-35** **835-23** **HERGOTT:** That Bylaw 2023-35, being a bylaw to Charge Fees in Lieu of Taxes for RV's be introduced and given first reading. **CARRIED**
- Bylaw 2023-39** **836-23** **KRYWCHUK:** That Bylaw 2023-39, being a bylaw to Regulate the Use of Golf Carts be introduced and given first reading. **CARRIED**
- Square Fees Increase** **837-23** **RITZ:** That the RM of Mervin #499 Council acknowledge the increase in service fees charged by Square and adjust the service fees charged by the Municipality to 3.0% for credit card payments and 0.8% for debit payments. **CARRIED**
- Second Meeting** **838-23** **HERGOTT:** That we change the date of the second October meeting to Wednesday, October 25th to accommodate Council. **CARRIED**
- Development Appeals Board** **839-23** **KRYWCHUK:** That the RM of Mervin Council appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023 through December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, Stu Hayward, Donna-Rae Zadvorny and Kevin Kleckner. Further, that the Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. **CARRIED**
- DAB Secretary** **840-23** **KRYWCHUK:** That the RM of Mervin Council appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023 through December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. **CARRIED**
- TAXervice** **841-23** **HAMM:** That Council instruct the Administrator to send a letter to TAXervice regarding liens and post a notice on the website to inform ratepayers of the costs involved with liens and tax enforcement. **CARRIED**

RVKMB Speed Signs **842-23**

Initial: 
Reeve
Initial: 
Administrator

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we request removal of the radar signs at the R.V. of Kivimaa-Moonlight Bay until a speed bylaw has been passed as the RM is liable for what happens on that road.

CARRIED

**Approach
Consent** **843-23**

KRYWCHUK: That the RM of Mervin Council approve approach consent request 23-00368 located on the SE 21-53-21-W3, as discussed.

CARRIED

**Development
Permit
Application** **844-23**

RANGE: That the RM of Mervin #499 Council accept and adopt the Development Permit Application and Memorandum of Understanding regarding temporary principal use of Recreational Vehicles.

CARRIED

**Police
Board** **845-23**

RANGE: That the minutes from the September 14, 2023 meeting of the Police Board be accepted as presented.

CARRIED

Correspondence
 846-23

SPENCER: That the list of correspondence as attached be acknowledged and filed.

CARRIED

**Accounts
Payable** **847-23**

KRYWCHUK: That the Accounts Payable List being cheque #25134 to cheque #25189 and manual cheque #915 to cheque #924 in the amount of \$374,901.60 be approved and paid.

CARRIED

Adjourn **848-23**

RANGE: That the meeting be adjourned at 3:10 p.m.

CARRIED



ADMINISTRATOR



REEVE

Initial: _____
Reeve

Initial: _____
Administrator